

Application for Employment

All applicants will be considered for employment without regard to race, religion, color, sex, national origin, age, marital status, medical condition or handicap, or any other status protected by law. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the U.S. and to complete the required employment eligibility verification document form upon hire. We are an Equal Opportunity Employer.



7154 State Route 88
Ravenna, OH 44266

P E R S O N A L	Last Name		First	Middle	Date of Application	
	Street Address				Cell Phone Number	
	City, State and Zip				Other Telephone	
	E-Mail Address				Business Telephone	
	Have you ever been employed here before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, When: _____ Position: _____				Social Security Number:	
	Position(s) Applied For:				Salary Desired::	
	Type of employment desired: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Seasonal				Date you would be available to start work:	
	Where did you learn of this opening?				If hired, will you work overtime if required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Machine/Tooling Experience:					
	Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If hired, verification will be required by law)</i>				Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If NO, a work permit will be required.</i>	
E D U C A T I O N	SCHOOL	NAME & LOCATION OF SCHOOL		# OF YEARS ATTENDED	COURSE OF STUDY	DID YOU GRADUATE?
	ELEMENTARY					
	HIGH SCHOOL					
	BUSINESS, TRADE OR TECHNICAL SCHOOL					
	COLLEGE					
	OTHER					
Please indicate any special qualifications or skills:						
FELONY CONVICTIONS						
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No			IF YES, EXPLAIN: <i>(Such conviction may be relevant if job related, but does not necessarily disqualify an applicant for the position being applied for. A criminal history is not an absolute bar to employment. The nature of the conviction, duration since the conviction, position applied for and other factors will be considered during the hiring process).</i>			
MILITARY SERVICE						
Have you ever served in the U.S. Armed Forces? <input type="checkbox"/> Yes <input type="checkbox"/> No		IF YES, in what Branch?		Rank and Duties:		
List any education, experience or skills obtained in the U.S. Armed Forces which may be related to the position you desire:						
EMPLOYMENT HISTORY				Please give accurate, complete full-time and part-time employment record. START WITH YOUR PRESENT OR MOST RECENT EMPLOYER.		

1	Company Name	Telephone:
	Address, City, State and Zip	Employed (Month and Year) From: To:
	Name of Supervisor:	Starting Wages:
	Duties:	Final Wages:
		Job Title:
Reason for Leaving:	May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No	

2	Company Name	Telephone:
	Address, City, State and Zip	Employed (Month and Year) From: To:
	Name of Supervisor:	Starting Wages:
	Duties:	Final Wages:
		Job Title:
Reason for Leaving:	May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No	

3	Company Name	Telephone:
	Address, City, State and Zip	Employed (Month and Year) From: To:
	Name of Supervisor:	Starting Wages:
	Duties:	Final Wages:
		Job Title:
Reason for Leaving:	May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No	

4	Company Name	Telephone:
	Address, City, State and Zip	Employed (Month and Year) From: To:
	Name of Supervisor:	Starting Wages:
	Duties:	Final Wages:
		Job Title:
Reason for Leaving:	May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No	

The information provided in this Application for Employment is true, correct, and complete. If employed, any misrepresentation, omission, or false statement on this application may be considered cause for possible dismissal.

In connection with my application for employment with you, I understand that investigative background inquiries are to be made on myself which will include but are not limited to: prior employment, personal history, criminal convictions, education and/or degrees. These reports will include information as to my character, work habits, performance and experience along with reasons for termination of past employment from previous employers. I hereby consent to you obtaining the above information and release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me.

I also understand that Astra Products Ltd. has established a drug-free workplace program and that **AS A CONDITION OF BEGINNING EMPLOYMENT, I WILL BE REQUIRED TO SUCCESSFULLY COMPLETE A DRUG SCREENING TEST FOR THE PRESENCE OF CONTROLLED SUBSTANCES.**

I UNDERSTAND THAT THIS APPLICATION DOES NOT CONSTITUTE AN EMPLOYMENT CONTRACT OF ANY KIND. SHOULD I BE EMPLOYED BY ASTRA PRODUCTS LTD., I MAY RESIGN SUCH EMPLOYMENT AT ANY TIME AT MY DISCRETION WITH OR WITHOUT PRIOR NOTICE AND THE COMPANY MAY TERMINATE MY EMPLOYMENT AT ANY TIME AT THEIR DISCRETION, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT PRIOR NOTICE. THIS APPLICATION WILL BE HELD ON FILE FOR 90 DAYS.

Signature of Applicant

Date